

Mount Pleasant Golf Club

141 Staples Street

Lowell, Massachusetts 01851

www.mpgc.net

Established 1910

(978)452-8228

Jason Howarth
President

Chris Green
Vice-President

Bob McLeod
Secretary

Brian Campbell
Treasurer

Board of Directors Meeting

Wednesday, August 23, 2017

Vice President Chris Green called the meeting to order at 7:04 p.m. with all board members present except President Jason Howarth and Brian Campbell.

FINANCE REVIEW COMMITTEE (Taken Out of Order)

Committee members Mike King, Mark Byrne, Jr., Jay Dinneen, and Dan Moynihan joined the meeting at 7:06 p.m.

Their report (attached and made part of these minutes) recommends hiring a part time bookkeeper, to be overseen by the Treasurer. It was generally agreed this would provide a more reasonable shared workload with greater redundancy and oversight. The committee is also working with Brian to develop training plans and timelines, and Brian has indicated he will be available to assist.

Motion by Chris Green, seconded by Gerry Foley to accept the report of the Finance Review Committee, and authorize the committee to proceed to develop a job description and job posting, and begin to solicit resumes for a bookkeeper position. Vote unanimous – Motion passed.

At 7:20 p.m. members of the Finance Review Committee left the meeting.

At 7:24 p.m., after a Personnel issue was raised (Taken Out of Order):

Motion by Chris Green, seconded by Gerry Foley to enter executive session in order to discuss a personnel issue regarding current employee(s) and available benefit options. Vote unanimous – Motion passed.

At 7:33 p.m. Brian Campbell entered the meeting/executive session.

At 7:42 p.m.:

Motion by Andrea Dutile, seconded by Jason Frediani to leave executive session, and agreed to have Brian meet with the employee(s) in question and any other parties necessary to resolve the issue. Vote unanimous – Motion passed.

SECRETARY

Secretary presented the minutes from the 7/19/2017 regular meeting, and the minutes from the 7/26/2017 special meeting for review,

Motion by Donna McMahon, seconded by Andrea Dutile to accept the amended minutes of the 7/19/17 and the 7/26/17 meetings. Vote unanimous - Motion passed.

Correspondence

- Thank you for sponsorship, from the Women's Cities Committee - accepted;
- Thank you from Dana King - accepted;
- Thank you for donation, Lowell Catholic High School - accepted;
- Request for donation from Boston Children's Hospital - placed on file;
- Request for donation from Lowell Catholic Annual Walk-A-Thon – placed on file;
- Request for donation from JDRC Violette Family - placed on file;
- Request for donation from Children's Hospital at Dartmouth Story Book Ball Fundraiser – placed on file;
- Request for donation from Megan's House Foundation Inaugural 5K to be held on October 21, 2017, from Kristen Woods;
- Request to allow cribbage league to play again on Wed. nights from Sept. to mid-April, from Ed McMahon - agreed.

Motion by Andrea Dutile, seconded by Chris Green to approve a donation of a foursome with carts to Megan's House Foundation Inaugural 5K on October 21, 2017. Vote unanimous - Motion passed.

Membership

The following were submitted for Social membership: Roger Lamarche; Stephen Trombly; Daniel Rogers, Sr.; Elias Gioumbakis; Elena Nicolaisen; Michael Nicholaisen; John Antonelli, II.

Motion by Donna McMahon, seconded by Gerry Foley to accept all seven (7) Social members. Vote unanimous – Motion passed.

Motion by Gerry Foley, seconded by Donna McMahon to accept the Secretary's report.
Vote unanimous - Motion passed.

TREASURER

Brian Campbell reported the following account balances: Operating Account \$14,687; Payroll Account \$3,291; Money Market Account \$300,742; Stabilization Account \$5,131; Total Cash \$323,850.

Brian reported from the Accounts summary that Total Cash is down \$97K from last month (current burn rate) and down \$42K from this month last year; no major expenses anticipated (healthcare, salaries, note payments, etc. all fairly routine); Bar had a good July, cart rentals up a bit; year to date profit at \$51K, down from \$119K at this time last year; House expenses up a bit (salaries due to events and routine repair and maintenance), Tournament down a bit, G&A flat, continue to monitor course salaries and expenses; may need to tap line of credit, will continue to monitor.

Motion by Phil Regan, seconded by Jason Frediani to accept the Treasurer's report. Vote unanimous – Motion passed.

HOUSE COMMITTEE

Donna McMahon reported the carpet and flooring work in the kitchen has been completed; a leak (condenser) was discovered in the walk in, may need to replace (?); a request, since rescinded, by a member to 'rent' the patio for a function was discussed (terms, liability, impacts to club and membership, etc.) – agreed to review for possible proposal next year.

Quote (\$7,500) was received for expanded security camera proposal (9 exterior cameras, 6 interior cameras) to include parking lots, pro shop and bag room, entrances, etc. – agreed to obtain specifications and schematics for further review and discussion.

Motion by Phil Regan, seconded by Jason Frediani to accept the House Committee's report. Vote unanimous – Motion passed.

GREENS COMMITTEE

Gerry Foley reported the course has been receiving a lot of play this season, and the crew has done an excellent job of keeping it in good shape and getting ready for 8:00 a.m. shotgun starts; Gerry had a mid-year review with Chuck, who is happy with the course conditions and overall daily operations – Chuck is learning about the course and developing detailed notes, bunker edging is about 50% complete, equipment is running fine, there have been no reported incidents or injuries, and communication with the Pro Shop has been good.

For the remainder of the year Chuck will do some landscaping around the Hassett Totem Pole; leveling the tee boxes on #7; removing the arborvitae along the cart path at # 3 tee box; aerating after the Member/Member; and will coordinate with Jack on winter work.

From the July Greens Committee meeting: Jack is advocating for a local 'root rule' (a player may move the ball the length of a score card if a root poses the potential for injury); to start a new irrigation system planning process using in house resources; explained the staff is doing their best to keep rough in fair playing condition – it's been difficult to keep up with growth this year; JONAS system is still off line; need to develop a plan for snow removal for this winter.

Motion by Andrea Dutile, seconded by Phil Regan to accept the Greens Committee's report. Vote unanimous - Motion passed.

TOURNAMENT COMMITTEE

Phil Regan reported on the various 2017 Club Championships: Club Champion Scott Pare; Men's Senior Club Champion Ray Costello; Women's Club Champion Molly Smith; Women's Senior Club Champion Gail Green; and Women's Super Senior Club Champion Judy Tevlin.

LHS Golf tryouts will be held Thursday, 8/24/17 first thing in the morning; matches will start at approximately 3:30, match dates will be posted on the web page.

Pro Days were held on Saturday (8/11) and Sunday (8/12) – special thanks to all members who worked the Pro Shop and/or made donations; planning underway for the annual Member/Member on Saturday (9/9) and Sunday (9/10); two successful outside events in August, the Jimmy Fund on 8/4 (a.m. and p.m. shot gun starts) and St. Patrick's on 8/14 (a.m. shot gun); also, Member/3 Guest participation has been off in the morning flight.

Motion by Donna McMahon, seconded by Gerry Foley to accept the Tournament Committee's report. Vote unanimous - Motion passed.

COMMUNICATIONS COMMITTEE

Andrea Dutile briefly reported that all is going well, weekly email blasts are ongoing including customized blasts (i.e., 'from the Pro Shop' etc.). Special thanks to Andrea and the committee for all their work promoting Jack's upcoming party.

Motion by Phil Regan, seconded by Donna McMahon to accept the Communications Committee's report. Vote unanimous - Motion passed.

OLD BUSINESS

FINANCE REVIEW COMMITTEE (Taken Out of Order)

JACK'S PARTY

Jason Frediani reported the tent and various items have been ordered; account balance as of last Saturday (8/19) is \$11,365; ad book expected to be 29-30 pages; evaluating quotes for food from the kitchen (All In One) and Lenzi's; approximately 105 tickets sold to date, estimated maximum is 175 – 200 people; emails and web notices have had a great impact.

Motion by Gerry Foley, seconded by Phil Regan to accept the Committee's report. Vote unanimous - Motion passed.

NEW BUSINESS

After a brief discussion it was agreed that given that the Club is having a very busy season both in the club house and on the course, it would be appropriate to offer a modest bonus to Joel, Jack, Sean, and their respective staffs for their exceptional efforts this year.

Motion by Phil Regan, seconded by Donna McMahon, to offer three \$250 bonuses, one to Jack and his staff, one to Joel and his staff, and one to Sean and his staff, to be used/allocated as they see fit, in appreciation for their efforts and contributions to a very busy year.

The board agreed to recognize in these minutes the extra ordinary efforts of our own PGA Professional Joel Jenkins during a recent medical situation. On Sunday a member returned to the club house with health issues shortly after teeing off on #1 – Joel spent time monitoring the member, arranged to get him to the hospital, and spent several hours with him until family members were able to arrive (the member received treatment, spent several days in the hospital, and will be fine) – Mount Pleasant is both grateful and fortunate to have a Professional such as Joel Jenkins.

Brian Campbell suggested possibly bringing in a specialist to assist in designing and/or installing Improvements/enhancements to parts of the grounds, e.g. turnarounds on #3 and #8 tee boxes, rear flower bed on #9, patio plantings, etc. Agreed, we should pursue the idea.

Gerry Foley asked about the status of the double eagle plaque (will be updated and placed in the card room), and member status of Bob Gennell (Bob McLeod will contact).

There being no further business,

Motion by Jason Frediani, seconded by Donna McMahon to adjourn. Vote unanimous. Motion passed. The meeting was adjourned at 9:20 p.m.

NEXT REGULAR MEETING

Wednesday, September 13th at 7:00 p.m.

Respectfully Submitted,

Bob McLeod, Secretary

Date: 8-23-2017

To: Mount Pleasant Board of Directors

From: Finance Committee

- With Brian Campbell stepping down from the Board after approximately 25 years as Treasurer, it is the recommendation of the Finance Committee that the Board hire a bookkeeper that would be overseen by the incoming Treasurer.
- It is anticipated that the bookkeeper would be needed for 20-25 hours per week.
- The rate of pay would be \$20-\$30 per hour based on experience.
- Part of the expense of hiring a bookkeeper could be offset by not having a monthly stipend paid to the Treasurer, but we think that the treasurer would continue to get free dues to compensate for the amount of time needed to oversee all of the accounting functions.
- If the hire of a bookkeeper is approved by the Board of Directors, the Finance Committee would conduct a search for a bookkeeper and would narrow the applicants down to the top 3 or 4. The top applicants would be forwarded to the Board of Directors for the final decision.
- The Finance Committee would like to have the bookkeeper hired by October to allow time to train with Brian.

The Finance Committee would like to transition away from being a financial oversight committee to a committee that works more collaboratively with the Treasurer and Board on the budgetary and strategic goals of the Club.