

Mount Pleasant Golf Club

141 Staples Street
Lowell, Massachusetts 01851
www.mpgc.net

Established 1910

(978)452-8228

Jason Howarth
President

Chris Green
Vice-President

Bob McLeod
Secretary

Brian Campbell
Treasurer

Board of Directors Special Meeting

October 25, 2017

President Jason Howarth called the meeting to order at 7:11 p.m. with all board members present except Treasurer Brian Campbell.

President Howarth stated the sole purpose of the meeting was to reconvene to review the Finance Review Committee's input on the bookkeeper position and candidates, and determine how to best proceed.

At 7:14 p.m. Mike King, chairperson of the Finance Review Committee entered the meeting.

It was agreed that the duties and responsibilities, as well as the hours and salary as posted were accurate and appropriate; the position would be an at will, contract (Memorandum of Agreement) position (not an employee); will need to schedule JONAS system training (e.g., online training, webinars, YouTube videos, etc.) and practical training with Brian in process and procedures (to be scheduled around end of year audit); to aim for a November 1st hire date.

At 7:31 Mike King left the meeting.

Motion by Gerry Foley, seconded by Phil Regan to make an offer to the selected candidate as per the terms agreed upon – President Howarth to contact the individual. Vote unanimous. Motion passed.

Motion by Chris Green, seconded by Andrea Dutile to adjourn. Vote unanimous. Motion passed. The meeting was adjourned at 7:33 p.m.

NEXT REGULAR MEETING

Wednesday, November 15, 2017 at 7:00 p.m.

Respectfully Submitted,

Bob McLeod, Secretary