

# *Mount Pleasant Golf Club*

*141 Staples Street*

*Lowell, Massachusetts 01851*

*www.mpgc.net*

*Established 1910*

*(978)452-8228*

**Jason Howarth**  
*President*

**Chris Green**  
*Vice-President*

**Bob McLeod**  
*Secretary*

**Brian Campbell**  
*Treasurer*

---

## **Board of Directors Meeting**

Wednesday, May 17, 2017

President Jason Howarth called the meeting to order at 7:05 p.m. with eight board members present and Jason Frediani in transit.

### **MEETING WITH CHUCK MALATESTA (Taken Out of Order)**

President Howarth welcomed Chuck and recapped the objectives of the meeting, to establish a regular rapport with the Superintendent and agree on goals and objectives for the coming year. Chuck responded this would primarily be a transition year, from Jack's term as Superintendent to Chuck's; he was looking to gain as much information and insight as possible from Jack over the year, complete some bunker improvements (strip and reface, restore edges, reshape as needed) and tee box improvements (i.e., regrade # 7 tees, etc.). Staff is working well, transition is going smoothly with good support all around – he is essentially fully staffed, except for a few seasonal part timers on weekends. Chuck and Gerry Foley, with the Greens Committee, agreed they will work together this year to conduct a full evaluation of the course, and establish projects and priorities going forward. Chuck will meet with the board again in the fall.

Jason Frediani entered the meeting at 7:15 p.m.

### **MEETING WITH JIM MORIARTY RE OUIMET SCHOLARSHIP (Taken Out of Order)**

Jim thanked the board and membership for their support of the program, and announced plans to increase annual scholarship awards from \$1.8M last year to \$2.0M this year (attachment).

### **CITY TOURNAMENT MEDALIST TROPHY (Taken Out of Order)**

Unanimously agreed to name the 2017 City Tournament Mount Pleasant Medalist Trophy after Bud Slattery.

#### MEETING WITH THE LADIES DIVISION REPRESENTATIVES (Taken Out of Order)

President Sandi Murphy and Representatives from the Ladies Division entered the meeting per their request. Sandi thanked the board for their ongoing support and presented \$150 annual check to the Greens Committee/Superintendent for improvements; Donna Foley presented a \$150 annual check to the MP Scholarship Committee. Sandy also thanked the board for adding all B members to the JONAS system to allow issuing and tracking Pro Shop credits; for the ongoing work with Pat Egan on establishing and maintaining a Ladies Division database – the Ladies Division also expressed their gratitude to Phil Regan and the Tournament Committee for their work and coordination with Kristin Woods and the Ladies Tournament Committee; to Donna McMahan and the House Committee for their assistance; and to Andrea Dutile and the Communications Committee for their efforts as well. They offered to assist the Board and Club in any way possible going forward, and will work with the Committee to assist and contribute to Jack's party in the fall.

Brian Campbell left the meeting at 7:28 p.m.

#### MEETING WITH THE FINANCE REVIEW COMMITTEE (Taken Out of Order)

President Howarth thanked Mike King, Chair, and members Jay Dinneen and Dan Moynihan, representing the Finance Review Committee for all their work and efforts, and confirmed that this will be Brian Campbell's last year as Treasurer. Mike King stated the Committee has been meeting with Brian to review the numbers (through April) as well as meeting on their own; although overall the club is in good shape, they share the concern over downstairs bar revenue being down. They talked about the possibility of bringing in a part time bookkeeper to ease the workload on the Treasurer position, and all agreed we need to complete a full listing of duties and responsibilities along with a calendar/schedule of requirements. Agreed that the Committee will continue to review and document Treasurer's duties, and put in a place a preliminary succession plan with options to be reviewed monthly with the board – beginning with the next board meeting on 6/21/17.

Brian Campbell returned to the meeting at 7:52 p.m.

#### MEETING WITH SEAN TULLEY (Taken Out of Order)

Sean reviewed the progress to date against goals – his ongoing work with the House Committee; review and additions to staff (possibly one more as needed); expand member options and involvement; and constant monitoring of expenses. Issues with the back flow water shutoff, and the water main shut off have been resolved; reviewing liquor inventories and 'specials' for the bar; need to improve order and cleanliness behind the bar overall. Agreed to continue to meet and review progress.

## SECRETARY

Secretary presented the minutes from the 4/19/2017 meeting for review,

**Motion** by Andrea Dutile, seconded by Jason Frediani to accept the minutes of the 4/19/2017 meeting. Vote unanimous - Motion passed.

### Correspondence

- Correspondence GL Vocational Golf Tournament, from Dave Trahan – request for donation;
- Request from Best Buddies Foundation Hyannis Port Challenge, from Team (Dave) Harrington – request for donation;
- Boys & Girls Club of Lowell, from Sean Moriarty – request for donation;
- Meghan’s House – request for donation – placed on file;
- Charlestown YMCA, from Dick O’Loughlin – request for donation;
- St Margaret’s Parish Raffle – request to purchase tickets – placed on file;
- From Todd Foley (# 39), request from A to AB - agreed;
- From Ken Bowser (# 616), request from A to AB - agreed;
- Request from James Dowd, Sr (# 45), Senior A, for LOA;
- Request from Buzz McHale (# 395), Regular A to Social - agreed;
- Resignations received from Brian Corbett, Junior (# 707); Liam Johnson, Youth (# Y005); Benjamin Pitts, Youth (# Y007); and Derek Allen, Youth (# Y032) – all accepted.

**Motion** by Gerry Foley, seconded by Andrea Dutile, to approve a donation of a three foursomes with carts, one each to GL Voke Tournament, the Best Buddies Foundation Hyannis Port Challenge, and the Boys & Girls Club of Lowell. Vote unanimous – Motion passed.

**Motion** by Chris Green, seconded by Jason Frediani, to approve a donation of a foursome with carts to the Charlestown YMCA Fundraiser. Vote six (6) Yea, two (2) Nay – Motion passed.

**Motion** by Phil Regan, seconded by Chris Green to accept a request for a Leave of Absence for James Dowd. Vote unanimous – Motion passed.

### Membership

#### Social membership

The following were submitted for Social membership: Tom Ervin; Donna Newcomb; Barry Sykes; and Glenn Thoene.

**Motion** by Phil Regan, seconded by Donna McMahon to accept all four (4) Social members. Vote unanimous – Motion passed.

#### Regular membership

The following Limited member was submitted for Regular A membership: Phil Conners.

**Motion** by Chris Green, seconded by Gerry Foley to accept the Regular membership. Vote unanimous – Motion passed.

#### Limited membership

The following Social member was submitted for Limited membership: Phil Costa.

**Motion** by Andrea Dutile, seconded by Jason Frediani to accept the Limited membership. Vote unanimous – Motion passed.

#### Youth/Junior membership

The following were submitted for Youth/Junior memberships: Conor Hart (Junior); Ben Hogan (Youth); Thomas Hopkins (Youth); James Kennedy (Youth); and Timothy Picard (Youth).

**Motion** by Gerry Foley, seconded by Brian Campbell to accept the four (4) Youth and one (1) Junior memberships. Vote unanimous – Motion passed.

**Motion** by Andrea Dutile, seconded by Jason Frediani to accept the Secretary's report. Vote unanimous – Motion passed.

### TREASURER

Brian reported the following account balances: Operating Account \$30,354; Payroll Account \$2,360; Money Market Account \$570,382; Stabilization Account \$5,130; Total Cash \$608,226.

- Despite the bank adjusting the payment schedule on the Note (which would have extended our debt to the year 2028), we will continue on the current payment schedule (\$88K annually), and reserve the option to lower the payment temporarily at some point if necessary;
- Card usage is down, as the bar has been slow; above budget on Initiation Fees (expect approximately \$31K); bar revenue down about \$18K to budget (will likely finish down on the year, salaries will offset somewhat off season);
- Course, House, Tournament, and G&A all under budget; budget year over year down about \$40K;

- Will continue to monitor expenses and capital projects, summer bar revenue (upstairs and downstairs) will be crucial.

**Motion** by Donna McMahon, seconded by Chris Green to accept the Treasurer's report. Vote unanimous – Motion passed.

## HOUSE COMMITTEE

Donna McMahon reported:

- Reupholstering of bar stools and chairs is complete (\$300 over budget due to two stools not in original quote);
- Cable boxes were changed and a replacement charger ordered (warranty);
- Kitchen floor to be done within next two weeks;
- HVAC inspection scheduled;
- Hinges on Pro Shop door replaced;
- Sean swapped the glass door behind the bar (not used) with the downstairs entrance door (saving \$5K in replacement costs);
- two bulletin boards installed, to free up posting on the entrance door;
- After a review of patio furniture status and receipt of additional quote, it was recommended to amend the previous motion from the 3/5/17 meeting that read: “Motion by Gerry Foley, seconded Brian Campbell to purchase forty (40) new patio chairs, not to exceed \$10K. Vote unanimous – Motion passed.”

The new, amended motion is as follows:

**Motion** by Jay Frediani, seconded by Chris Green to purchase for the patio eight (8) tables, eight (8) umbrellas, thirty-two (32) chairs, and two (2) additional high top tables with four (4) chairs each, not to exceed \$6.5K. Vote unanimous - Motion passed.

**Motion** by Andrea Datile, seconded by Phil Regan to accept the House Committee's report. Vote unanimous – Motion passed.

## GREENS COMMITTEE

Gerry Foley reported:

- the low bid to relocate two trees from the course to behind #6 green was \$3.3K, and there is a small seasonal time frame in which this can be completed successfully - after brief discussion it was agreed to move the trees using funds from routine course repair and maintenance;
- Chuck and his staff were unhappy with both the price and design on the new wooden tee box signs, as per the sample submitted – they are pursuing other options;
- Chuck received a quote of \$350 to sell the broken club car to the club car vendor;

- Quote to design and provide construction administration for a new irrigation system received – Greens Committee and staff will continue to establish overall costs and possible 2019 schedule;
- Several leaks in a 4 inch steel pipe in the pump house on the third hole were discovered, and in the staff's opinion must be replaced immediately;
- The first meeting of the Greens Committee went well, they suggested getting divot mix bottles for walkers – agreed to check costs and pursue;
- Also investigating the cost of connecting the shallow well directly to the irrigation pond to reduce loss of water (may be up to 60%).

**Motion** by Jason Frediani, seconded by Phil Regan to replace the pipe in question, not to exceed \$3.5K (Capital expense). Vote unanimous - Motion passed.

**Motion** by Andrea Dutile, seconded by Donna McMahon to accept the report of the Greens Committee. Vote unanimous - Motion passed.

### TOURNAMENT COMMITTEE

Phil Regan reported Derby Day was cancelled; Shedd Park Tournament was well attended, good day for the club; Pro Shop is ramping up staffing with kids as needed; communication and cooperation between Joel and Chuck is working well; good turnout for the coed member/member despite the weather; WGAM tournament tomorrow; first member/guest this Friday

**Motion** by Chris Green, seconded by Andrea Dutile to accept the report of the Tournament Committee. Vote unanimous - Motion passed.

### COMMUNICATIONS COMMITTEE

Andrea Dutile reported we've been receiving inquiries for upstairs events (pricing ? quotes ? capacity? etc.) that requires additional updating and information on the web site – Sean and Donna to pursue; Joel and Cam have been helpful with scheduling and the calendars; have successfully implemented 'segmented' mailings (i.e. emails to just the Ladies Division, or email announcements from the Pro Shop, etc.); also putting in notice/links to Jack's party information.

**Motion** by Chris Green, seconded by Gerry Foley to accept the report of the Communications Committee. Vote unanimous - Motion passed.

### OLD BUSINESS

#### JACK HASSETT'S PARTY

Jason Frediani reported the committee has had three meetings to date; working with Joel on prizes and pricing; separate account established to hold and track funds; sponsorship book underway; golf and dinner set, patio party planning in progress; band has been booked; flyers,

posters, and outreach to members being developed; awaiting Jack's invite list, golf availability to be determined; developing plan for tree carving and dedication; emphasis on Sponsorship Book will be key.

#### BAR COSTS

Tabled

#### MANAGEMENT REVIEW & MEETINGS

Sean and Chuck completed (taken out of order)

#### CITY TOURNAMENT MEDALIST TROPHY

Named for Bud Slattery (taken out of order)

#### NEW BUSINESS

#### JIM MORIARTY AND OUIMET REPORT

Completed (out of order)

#### FINANCE REVIEW COMMITTEE

Completed (taken out of order)

#### MEETING WITH LADIES DIVISION

Complete (taken out of order)

#### REVIEW OF MEMBERS IN ARREARS

One Junior member unpaid – will be home from school this week and pay in full upon return

One Regular member paid dues 5/12/17 but had an unpaid balance of late fees (\$410), which he attempted to pay today (5/17). After considerable discussion:

**Motion** by Brian Campbell, seconded by Gerry Foley to expel the member in question. Vote was three (3) Yea and five (5) Nay. Motion failed.

It was then agreed to accept payment of the late fees, and summon the member in writing to appear at the next board meeting on 6/21 as per the bylaws.

#### BANK LOAN AND MONTHLY PAYMENTS

Complete (taken under Treasurer's Report)

There being no further business,

**Motion** by Chris Green, seconded by Andrea Dutile, to adjourn. Vote unanimous. Motion passed. The meeting was adjourned at 10:14 p.m.

NEXT REGULAR MEETING

Wednesday, June 21, 2017 at 7:00 p.m.

Respectfully Submitted,

-----  
Bob McLeod, Secretary