

Mount Pleasant Golf Club

141 Staples Street

Lowell, Massachusetts 01851

www.mpgc.net

Established 1910

(978)452-8228

Jason Howarth
President

Chris Green
Vice-President

Bob McLeod
Secretary

Brian Campbell
Treasurer

Board of Directors Meeting

March 30, 2016

President Jason Howarth called the meeting to order at 7:00 p.m. with all board members present.

MIKE KING – FINANCE REVIEW COMMITTEE

As chairman, Mike King updated the board on the activities of the Financial Review Committee including their initial meeting the Secretary, their several follow up meetings, and initial meeting with the Treasurer to review the year to date financials. He defined the Committee (Mike, King, Mark Byrne, Jr, Jay Dinneen, Shaun McCarty, and Dan Moynihan) as very interested and committed, and explained they will examine financial processes and procedures as well as the numbers themselves. They've started examining financial systems (Accounts Payables/Receivables, Cash Receipts, and Payroll), plan to meet with Sean Tully to examine daily operations and procedures, and also review the annual budget - both the numbers and the process of how it is planned and established. One important goal is to document existing practices, as well as the experience and 'institutional knowledge' of the current Treasurer.

The Committee will continue to meet on their own schedule, and plan to meet with the Treasurer and Board quarterly, or more often if need be.

JOEL JENKINS, PGA PROFESSIONAL

Joel met with the board as part of the regular update process, including:

- Golf Genius has great potential for both staff and members alike;
- Inventory is arriving and being plugged into the JONAS system to improve record keeping and service;
- Bag room improvements include cleaning/rearranging, and increased capacity;
- Project 1: to acquire a cabinet type piece of equipment for the first tee to hold tees, cards, etc. as well as the Starter's paperwork, and in general clean up and improve the appearance of the tee and clubhouse entrance – Agreed, Phil and Joel to purchase/build a piece of equipment in the \$2K to \$4K range;

- Project 2: Tom to link Golf Genius with club house TV's to be able to post tournament and calendar information, some live scoring, etc.;
- Course is open, play steady, carts out weather permitting.

SECRETARY

Secretary presented the minutes from the 2/24/16 and the 2/28/16 meetings for review,

Motion by Gerry Foley, seconded by Chris Green to accept the minutes of the 2/24/2016 and the 2/28/16 meetings. Vote unanimous - Motion passed.

Correspondence

- a) C. Barry on behalf of the Ladies City Tournament Committee, requesting sponsorship;
- b) St. Margaret School – request for donation – placed on file;
- c) New England Pediatric Care – request for donation – placed on file;
- d) Ecumenical Athletic Association/Scholarship Fund - request for donation – placed on file;
- e) Academy of Notre Dame – request for donation – placed on file;
- f) CHS Girls Ice Hockey Banquet (3/20/16) – request to waive hall rental (Mike & Moira Bowser);
- g) Buzz Off Children's Cancer Fundraiser, Friday, May 6th – request to waive hall rental (Paul & Kara Bouley) ;
- h) Family of Tom Conlon - Thank you accepted;
- i) Brian Barry and Rogers Scholarship – Thank you for donation;
- j) Boys & Girls Club request donation for their fundraiser (Sean Moriarty);
- k) Greater Lowell Vocational School request a donation for their fundraiser (Jim Cassin);
- l) Thank you from Dana Farber and Colleen Dowling for hall waiver – accepted;
- m) LHS Wrestling – request to waive hall fee (Mike Dillon);
- n) Mass Audubon - thank you for donation (Mike Hassett) accepted;
- o) Esther MacDonald – request LOA (Medical).

Motion by Phil Regan, seconded by Donna McMahon to sponsor a full page ad in the Ladies City Tournament program book for \$200. Vote unanimous - Motion passed.

Motion by Mark Duffy, seconded by John Griffin to waive the hall rental fee for CHS Girls Ice Hockey and Buzz Off Children's Cancer Fundraiser. Vote unanimous - Motion passed.

Motion by Mark Duffy, seconded by Donna McMahon to waive the hall rental fee for LHS Wrestling fundraiser. Vote unanimous - Motion passed.

Motion by Chris Green, seconded by Phil Regan to donate a foursome with carts to the Boys & Girls Club fundraiser and the GLVS fundraiser. Vote unanimous - Motion passed.

Membership

Esther MacDonald - Request for 2016 LOA

Motion by Donna McMahon, seconded by John Griffin to approve the LOA. Vote unanimous - Motion passed.

The following were submitted for Limited membership: Neil Robinson (176); Bill Dickey (801).

Motion by Mark Duffy, seconded by Gerry Foley to accept both Limited members. Vote unanimous – Motion passed.

The following were submitted for Social membership: Kristina Keegan (232); Nathaniel Kraft (220); Kathleen Ralls (291); and Jay Lang (303) reinstatement.

Motion by Chris Green, seconded by Mark Duffy, to accept all four (4) Social members. Vote unanimous – Motion passed.

The following were submitted for Junior membership: Tom Connolly (281); Brian Corbett (707); Sam Dallmeyer (730); Will Hulett (625); and Jack Koravas (813).

Motion by Mark Duffy, seconded by Donna McMahon, to accept all five (5) Junior members. Vote unanimous – Motion passed.

The following were submitted for Youth membership: Derek Allen (Y032); Jarred Huggins (Y010); Benjamin Pitts (Y007); Sean Reynolds (Y018); and Michael Vecchione (Y019).

Motion by Phil Regan, seconded by John Griffin to accept all five (5) Youth members. Vote unanimous – Motion passed.

Motion by Gerry Foley, seconded by Mark Duffy to accept the Secretary's Report. Vote unanimous – Motion passed.

TREASURER

Brian Campbell reviewed the monthly financials through 2/29, and discussed the following:

- Under Fixed Assets - \$2K Awning repairs;
- Accounts Payable up due to the Superintendent's purchases of chemicals and course supplies (payment not due immediately);

- Dues payments on track; currently at \$18.7K in Initiation fees;
- Bar revenue up \$2.2K;
- Food & Beverage cards had \$7,765 left over in unused money;
- Bar revenue was down in Jan. (primarily upstairs) but up YTD;
- Course is currently under budget, House is \$4K under budget (partial salary moved to House from Tournament), Tournament is \$8K under budget, G&A \$2K over budget;
- Year over Year dues slightly increased, bar revenue is up;
- \$44K ahead of budget.

Health Care: our Health Care Provider cancelled and reissued new but similar health care plan options which cover four employees, resulting in a \$2,200 monthly increase. Treasurer recommended we wait for the next bill with adjustments while we consider available options.

Compiling a list of Social members who haven't paid dues in two years – will review the list in April and vote to Expel as appropriate.

As off last week 25 members had made no payment of dues whatsoever. As per the bylaws, unpaid members will be posted April 15th and considered for expulsion on May 15th.

For the record, it was noted that Mike Bowser gave \$200 in late fees, which he considered excessive, to Gerry Foley – the cash was processed through the downstairs bar.

Brian reported the following account balances: Operating Account \$14,156; Payroll Account \$3,275; Money Market Account \$525,652; Stabilization Account \$5,127; Total Cash \$548,210.

Motion by John Griffin, seconded by Gerry Foley to accept the Treasurer's report. Vote unanimous – Motion passed.

HOUSE COMMITTEE

Donna McMahon reported there were several successful March events (although there was a loss of \$1K on the upstairs St Patrick's Day party) and several planned for April: Family Feud April 1st; Movie Night (My Big Fat Greek Wedding) on April 17th; Patriots Day Marathon/Red Sox Party on April 18th; and Scotch Comedy on April 23rd.

Kitchen menu has been revised; hours will be set and posted for April; phone in orders for players making the turn has been setup; menu specials will be posted on the web site, posted near the pro shop and locker rooms, and distributed via the email blast.

Bar refinishing was delayed slightly but is now complete; painting (upstairs, downstairs, locker rooms, sun porch) is about 85% complete.

Quote to re-carpet the downstairs lounge came in at \$15.3K (using commercial carpet squares that can be patched/repared if need be):

Motion by Chris Green, seconded by Gerry Foley to spend up to \$15.3K to replace the downstairs carpet. Vote unanimous – Motion passed.

Quote to re-wire and connect the eight downstairs televisions and install a central control IPAD, to allow greater ease of use, and coordinate online events and activities is \$3K:

Motion by Phil Regan, seconded by Mark Duffy to spend up to \$3K to re-wire and connect the televisions, and purchase and install an IPAD controller in the downstairs lounge. Vote unanimous – Motion passed.

Motion by Gerry Foley, seconded by Chris Green to accept the House Committee report. Vote unanimous – Motion passed.

GREENS COMMITTEE

John Griffin reported that Jack and a staff member attended the New England Regional Turfgrass Conference and Show in Rhode Island on March 2; an employee has been hired to replace the one that left last season; course in in good shape; approximately 40 people showed up for Clean Up Day, which was very successful; members of the LHS golf team showed up a week early (the originally scheduled date) but did contribute.

Capital Improvements: the large fairway mower is coming off lease this year. Jack and the committee have been looking into replacements (Toro and Jacobsen) at between \$55-60K, to be leased for five years at approximately \$1K/month, funded through capital improvements. Tentative plan is for a May delivery with the first payment in June or July.

Motion by Phil Regan, seconded by Brian Campbell to spend up to \$60K to lease the selected mower for five years at approximately \$1K/month. Vote unanimous – Motion passed.

Also under consideration are improvements to the practice area between the hitting net and the putting green, possibly artificial grass or a combination mat with grass growing through it.

Motion by Mark Duffy, seconded by Gerry Foley, to accept the report of the Tournament Committee. Vote unanimous - Motion passed.

TOURNAMENT COMMITTEE

Phil Regan submitted the following

- Golf Genius is up and running and continues to impress, easing staff workload and offering additional features to members;
- Brian Barry sent thank you for the donation of a foursome with carts;

- Plans are on track for the Smoker on April 7th, any excess money from the raffle will go the Tournament Committee operating budget;
- The tournament schedule is set, basically the same as last year, will be color coded for types of events (women's, coed, etc.);
- Outside tournaments will be the same (missed one last year at a cost of \$6-7K in lost revenue);
- April 1st begins posting of scores.

A request was submitted by Bill Lindquist and the NEPGA asking Mount Pleasant to host an end of July Senior tournament – After a brief discussion it was agreed research the request and revisit in April.

Motion by Brian Campbell, seconded by John Griffin, to accept the report of the Tournament Committee. Vote unanimous - Motion passed.

COMMUNICATIONS COMMITTEE

Mark Duffy reported on the recent activities of the Communications Committee noting that email blasts are going well and web site changes are coming (new tabs, addition of committee personnel, scholarship information, etc.). Also looking to expand the web site committee

Motion by Brian Campbell, seconded by Phil Regan, to accept the report of the Communications Committee. Vote unanimous - Motion passed.

OLD BUSINESS

Rules & Regulations for 2016 were reviewed and updated from the previous meeting. It was also agreed we should update the bylaws for printing purposes to reflect the new board and 2016 date,

Motion by Gerry Foley, seconded by Donna McMahon, to approve the Rules & Regulations for 2016 as printed. Vote unanimous - Motion passed.

Bill Lindquist request regarding membership – no action to be taken,

NEW BUSINESS

Tournament Committee has the Smoker planned out and staffed. It was decided continue the new member orientation meeting just prior to the Smoker – invitations will be sent out to new Junior, Limited, and Regular members.

Long Range/Master Plan presentation to be rescheduled to April

Requests for Donations: Donna to work with Sean and the downstairs staff to insure that any requests or correspondence intended for the board makes it upstairs in a timely fashion. Also, the Tournament Chair has developed a spreadsheet tracking all donated foursomes by numbered certificate.

An incident involving guests playing this afternoon was reviewed and discussed. The board agreed that although unfortunate, now that a guest was allowed out, it would be unfair to continue to deny the same to all other members. Agreed, to permit members to bring guests effective Friday, April 1st after checking with the Pro Shop.

Dave Upton and the Mount Pleasant Bowling League asked to hold their annual end of year golf match on Tuesday, April 15th, consisting of ten members and ten guests playing 9 holes – agreed.

Motion by Chris Green, seconded by John Griffin, to adjourn. Vote unanimous. Motion passed. The meeting was adjourned at 9:52 p.m.

NEXT REGULAR MEETING

Wednesday, April 20th at 7:00 p.m.

Respectfully Submitted,

Bob McLeod, Secretary