

# Mount Pleasant Golf Club

141 Staples Street  
Lowell, Massachusetts 01851  
www.mpgc.net

Established 1910

(978)452-8228

Jason Howarth  
President

Chris Green  
Vice-President

Bob McLeod  
Secretary

Brian M. Campbell  
Treasurer

## Board of Directors Meeting

December 16, 2015

President Jason Howarth called the meeting to order at 7:30 p.m. with all board members present.

### SECRETARY

Secretary presented minutes from the 11/22/15 meeting, 12/3/15 (a) meeting, and 12/3/15(b) meeting for review.

**Motion** by Mark Duffy, seconded by Donna McMahon to accept the minutes of the 11/22/2015 meeting. Vote unanimous - Motion passed.

**Motion** by Brian Campbell, seconded by Mark Duffy to accept the minutes of the 12/3/2015(a) meeting prior to the Annual Meeting. Vote unanimous - Motion passed.

**Motion** by Chris Green, seconded by Phil Regan to accept the corrected minutes of the 12/3/2015(b) meeting immediately after the Annual Meeting. Vote unanimous - Motion passed.

It was also agreed the unapproved minutes of the 2015 Annual Meeting be posted for member review, subject to acceptance at next year's annual meeting.

### Correspondence

- 1) Letter from Ed McMahon requesting use of the downstairs clubhouse for a cribbage league on Wednesday evenings from January through Mid-April, consisting of approximately 32 players. The consensus was the increase in revenue was a positive, but it should not negatively impact the existing member's cribbage league on Wednesday.

**Motion** by Chris Green, seconded by Mark Duffy to offer the new league Wednesday evenings on the sun porch, and to inform Sean Tully and the bar staff in advance. Vote unanimous - Motion passed.

- 2) Letter from St. Ann's School and Home in Haverhill requesting a financial donation.

**Motion** by Phil Regan, seconded by Donna McMahon to place the correspondence on file. Vote unanimous - Motion passed.

### TREASURER

Brian Campbell reviewed the monthly financial report, and noted he had met individually with the tournament, greens, and house chairs to review 2016 budget number. He noted that the new officers must sign paperwork to update the bank signature cards, and that the board must review and approve the annual assessment (stabilization fund) prior to approving the budget and setting dues.

Brian reported the following account balances: Operating Account \$769; Payroll Account \$2,037; Money Market Account \$77,448; Stabilization Account \$5,127. Total Cash \$86,380.

**Motion** by Phil Regan, seconded by John Griffin, to accept the Treasurer's report. Vote unanimous - Motion passed.

### HOUSE COMMITTEE REPORT

Donna McMahon reported on the following:

1. Children's Christmas Party was very successful serving 56 children, with Rob Gregiore as Santa and Tom Lamond as the Grinch - thanks to Sean Tully and staff;
2. A children's movie night (upstairs) and music in club house (downstairs) are planned for next Saturday, December 19<sup>th</sup>;
3. Trivia is scheduled for January 9<sup>th</sup> at 7:30 p.m., due to the holiday on the first;
4. Committee is exploring an Iron Chef type cooking competition for January – details to follow.

**Motion** by Gerry Foley, seconded by Brian Campbell, to accept the report of the House Committee. Vote unanimous – Motion passed.

### GREENS COMMITTEE

John Griffin submitted the following report:

1. The golf course is currently open on a day to day basis, per Jack Hassett
2. Reminder to repair all ball marks and obey cart signs.

**Motion** by Mark Duffy, seconded by Chris Green, to accept the report of the Greens Committee. Vote unanimous - Motion passed.

### TOURNAMENT COMMITTEE

Phil Regan submitted the following report:

1. The Chair met with Joel and Tom, and is selecting a committee that will be a combination of old and new members;
2. Reviewing the 2 Day Member/Guest sign up process, and the Member/Member size and handicap system;
3. Dave Mungovan will again serve as Handicap Chair;
4. The committee has the Senior dates from Frank Georges;
5. Number of tournaments to remain steady;
6. Dave Mungovan will coordinate with Brian Campbell over payment of MGA Handicap fees.

**Motion** by Donna McMahon, seconded by Brian Campbell, to accept the report of the Tournament Committee. Vote unanimous - Motion passed.

### COMMUNICATIONS COMMITTEE

Mark Duffy reported on the recent activities of the Communications Committee noting that email blasts are ongoing (514 total), that Tom Lamond is increasingly assisting with flyers and distributions, and work continues on the web site.

**Motion** by Phil Regan, seconded by Chris Green, to accept the report of the Communications Committee. Vote unanimous - Motion passed.

### OLD BUSINESS

Communications Committee: agreed that the Rules and Regulations outlining the Communications Chair have been updated; position to be evaluated with the other standing committees for possible By Law changes – Tabled for further research.

### NEW BUSINESS

Christmas Bonuses: for staff were reviewed.

**Motion** by Brian Campbell, seconded by John Griffin, to pay bonuses as per the previous year to Staff. Vote unanimous - Motion passed.

Late Payment Penalty: a review and discussion of current late payment penalty fees (\$50 for each missed payment) indicated they may not be sufficient, as it is an ongoing issue (\$6K to \$7K annually). A review of the By Laws and Rules found no remedy to address ‘habitual’ offenders.

**Motion** by Mark Duffy, seconded by Brian Campbell, to raise late fees from \$50.00 to \$100.00 for each missed payment. . Vote unanimous - Motion passed

Audit Finance Committee: the current Audit Committee consists of two members appointed by the President who meet annually with the Treasurer and present a report at the annual meeting - a proposal was discussed to expand this to a larger, year round committee, to work with but independent of the Treasurer, to meet quarterly with the Treasurer, and provide increased oversight and review of procedures and finances. Agreed to begin drafting changes, and advertise for members who may be interested in serving.

Budget Review:

The 2015 Budget (projected and actual) and the Draft 2016 Budget were discussed in detail; Tournament, House, Greens, and G & A were reviewed, including staffing roles and responsibilities, and staffing levels. It was agreed the Board would invite Sean Tully to the next meeting to review expectations for the new year.

The Treasurer suggested that Lowell High School be charged an annual fee for the use of the course; a discussion of student usage and incidents followed, and the pros and con were reviewed.

**Motion** by Gerry Foley, seconded by Brian Campbell to charge a \$2,000.00 annual fee for the use of the course by the Lowell High School Golf Team. Vote was 5-3 in favor – motion passed.

Assessment/Stabilization was reviewed and discussed, including setting aside a portion to possible course/capital improvements.

**Motion** by Brian Campbell, seconded by Phil Regan, to continue the Stabilization Assessment at \$150.00 as is, with \$27K going to pay down the note and \$25K going to the Money Market Account. Vote unanimous - Motion passed

Dues/Fees: after lengthy review and discussion it was agreed to keep the current initiation fees, food and beverage adder, and green fees/cart fees the same as last year, and to increase dues by 2% annually. The Capital budget will be reviewed this spring, based on Depreciation figures - possibilities include house (downstairs) furniture, course improvements, patio work (settling). The Treasurer and Sean Tully will also review liquor pricing and margins in the spring.

**Motion** by Donna McMahon, seconded by Mark Duffy, to accept the proposed Budget with a 2% increase in annual dues. Vote unanimous - Motion passed

There was a brief discussion of the Knockout Pool – for the record it has no affiliation with Mount Pleasant Golf Club.

It was also agreed the Board would schedule interviews with prospective members (Junior, Limited, Social) on Friday, February 12; Thursday February 18; and Friday, February 26, from 6:30 p.m. to 8:30 p.m.

**Motion** by John Griffin, seconded by Chris Green, to adjourn. Vote unanimous. Motion passed. The meeting was adjourned at 9:54 p.m.

<p><b>NEXT MEETING</b></p> <p>Wednesday, January 20th at 7:30 p.m.</p>
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Respectfully Submitted,

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Bob McLeod, Secretary