

Mount Pleasant Golf Club

141 Staples Street

Lowell, Massachusetts 01851

www.mpgc.net

Established 1910

(978)452-8228

Jason Howarth
President

Chris Green
Vice-President

Bob McLeod
Secretary

Brian Campbell
Treasurer

Board of Directors Meeting

November 16, 2016

President Jason Howarth called the meeting to order at 6:58 p.m. with all board members present.

SECRETARY

Secretary presented the minutes from the 10/19/16 meeting and the 11/9/16 meeting for review,

Motion by Gerry Foley, seconded by Chris Green to accept the minutes of the 10/19/16 meeting. Vote unanimous - Motion passed.

Motion by Donna McMahon, seconded by Gerry Foley to accept the amended minutes of the 11/9/16 meeting. Vote unanimous - Motion passed.

Correspondence

- a) From Mike Mullavey, Jr. reluctantly resigning his membership (Reg A currently on LOA) due to his being out of area – accepted;
- b) From Scott Pratt, requesting a donation of a foursome with carts for the annual CHS Santa Fund fundraiser;
- c) From Nancy Judge and the Friend of Tyler Park, thank you for waiving hall fee – accepted;
- d) From the Ladies Division, received WGAM forms for Spring and Fall tournaments at \$120 and \$160, respectively, with tentative dates – agreed.

Motion by Mark Duffy, seconded by John Griffin to donate a foursome with carts to the CHS Santa Fund. Vote unanimous - Motion passed.

Membership

The following were submitted for Social membership: Martha O'Connor Santos.

Motion by Chris Green, seconded by John Griffin, to accept one (1) Social member.
Vote unanimous – Motion passed.

Miscellaneous – letters are be sent to all unsuccessful candidates for Superintendent’s position, informing them of our decision and thanking them for applying; agreed to add Superintendent Update to the agenda for the Annual Meeting.

Motion by Mark Duffy, seconded by Phil Regan to accept the Secretary’s report. Vote unanimous - Motion passed.

Treasurer Brian Campbell left the meeting at 7:14 p.m.

FINANCE REVIEW COMMITTEE (Under New Business, taken out of order)

Mike King, Dan Moynihan, and Mark Byrne, Jr. from the committee joined the meeting at 7:15 p.m.

Jason thanked the committee for all their efforts this year, and Mike provided a brief recap of the year to date, including getting everyone up to speed, reviewing the monthly and quarterly financial statements, and meeting with the Treasurer, the Board, and key staff. Suggestions for going forward include: assist with documenting all processes and procedures, as well as the budget process; assist in planning and transitioning to a new Treasurer or possibly new model (e.g. Treasurer and part time Bookkeeper); look to other clubs for industry standards and best practices. and continue to meet regularly and review the financial statements

In response to questions, Mike stated 1) that the committee thought the financial reporting was very thorough and detailed, and 2) that while the upstairs Hall was difficult to evaluate, it is a source of additional revenue with minimal increment cost – and there’s no real benefit to shutting it down at this time

The board expressed its gratitude to the committee, and they left the meeting at 7:37

Treasurer Brian Campbell returned at 7:38 p.m.

LEE ANN REEDY APPEARED BY REQUEST (Under New Business, taken out of order)

Lee Ann Reedy, representing the Kitchen and Events All In One, joined the meeting at 7:40 p.m.

She began by thanking the Board, stating it has been a very good year for the Kitchen – her fifth and best yet. She noted some of the improvements such as an updated menu, the phone on #9 tee, table numbers, etc.; there was a lot of good, positive feedback, as well as some negative, which was addressed as well. They have begun reducing hours as the season winds down, and will be open by exception on a per event basis during the winter – the membership is free to use the kitchen during this time. She also mentioned there is still an issue with the stove (10-15

years old, approximate cost \$3.5K to \$5K) operating inconsistently, and agreed to provide an informal listing of equipment with comments and suggested improvements.

Lee Ann asked that the Board consider a simple contract or memorandum of agreement between the Club and the Kitchen, to insure stability and assist in setting expectations; she agreed to submit redacted agreements she has with similar organizations for review. Finally, when asked, she expressed an interest in possibly getting involved in the upstairs Hall and outside functions, from both a catering and marketing perspective.

The Board thanked her for her efforts and agreed to continue to work together; she left the meeting at 7:51 p.m.

TREASURER'S REPORT

The formal report was delayed as the Enterprise Bank site was down

Brian reported we are on track to finish up \$50K - \$70K for the year, all in all a very good year. Brian is scheduled to meet with the Finance Review Committee again prior to the annual meeting

Brian also announced it would be his last year as Treasurer, after serving for 20 years; he suggested we hold off on establishing a Special Reserve Account as there are a couple major transitions coming (new Superintendent, followed by new Treasurer); and offered to assist in the planning and transition of his office.

Motion by Mark Duffy, seconded by John Griffin to accept the Treasurer's report. Vote unanimous – Motion passed.

HOUSE COMMITTEE

Donna reported the new window treatments have been completed; the gutters are scheduled to be done next week; reupholstering of the lounge chairs and bar stools will begin next week – the plan to do three at a time to minimize the impact to members and patrons. Finally, Jack has ordered an 8 foot pine tree for behind #6 green, but will first make it available to the House Committee for decorating and a tree lighting party on the patio.

Motion by Gerry Foley, seconded by Mark Duffy to accept the House Committee's report. Vote unanimous – Motion passed.

GREENS COMMITTEE.

John reported the course is still in good shape, Jack is reviewing conditions day to day and will act accordingly; he and Brian also completed preliminary numbers for next year

Motion by Phil Regan, seconded by Donna McMahon to accept the report of the Greens Committee. Vote unanimous - Motion passed.

TOURNAMENT COMMITTEE

Phil Regan reported there was a full field for the Beef Stew Open on 10/30 – the day was great success, with special thanks to Jack and Joel staff for the Superintendent’s Revenge, and to Lee Ann and the Kitchen for cooking and donating the beef stew.

Also very successful was the Veteran’s Day Tournament, a nine hole scramble with luncheon ceremony afterwards in recognition of Veterans and their service – this tournament has grown every year since its inception, thanks in large part to the efforts of Garry and Norma Murphy.

Motion by Brian Campbell, seconded by Chris Green to accept the report of the Tournament Committee. Vote unanimous - Motion passed.

COMMUNICATIONS COMMITTEE

Mark Duffy stated the email blasts and web calendar are going well; there are two very good, capable candidates for the position, and Mark will certainly be involved in the transition

Motion by John Griffin, seconded by Brian Campbell to accept the report of the Tournament Committee. Vote unanimous - Motion passed.

OLD BUSINESS

A brief review of the tree carving on #3 tee concluded it was very well done, and there have been many favorable comments.

Motion by Mark Duffy, seconded by Chris Green to approve of the salvaging and the decorative carving of the tree on #3 tee. Vote unanimous - Motion passed.

Member survey is essentially complete and there was a brief discussion over how to distribute (email blast, email with dues invoice, etc.); Gerry to present at annual meeting.

JIM MORIARTY APPEARED BY REQUEST (Under New Business, taken out of order)

Jim Moriarty joined the meeting at 8:21 p.m. to update the Board on the Ouimet scholarship program: he explained there are two awards – financial (need based) and honorary – and the review and determination of awards are done at Princeton; the bag tag program at Mount Pleasant has been very successful with roughly 70% member participation, and 100% of those

funds go directly to student awards. The program has been very successful at Mount Pleasant - Jim presented a list of thirty plus Mount Pleasant recipients over the years, and pointed out since 1996 Mount Pleasant has donated \$133K and our students have received \$140K.

The board thanked Jim for his report, and he left the meeting at 8:33 p.m.

The Superintendent search has gone well with the field narrowed to five finalists, final interviews with the board complete and the board approaching consensus – it was agreed to wait a week to consult with Jack Hassett and carefully consider the decision to be made tonight.

Motion by Chris Green, seconded by Mark Duffy to enter executive session to discuss the Superintendent candidates and ensuing negotiations. Vote unanimous - Motion passed.

Executive session began at 8:37 p.m.

Motion by Chris Green, seconded by Mark Duffy to end executive session. Vote unanimous - Motion passed.

Executive session ended at 8:54 p.m.

Motion by Phil Regan, seconded by John Griffin to extend an offer of employment to the first choice candidate. Vote unanimous - Motion passed.

Agreed that the Treasurer would develop a package detailing salary and benefits, and he and the President would draw up a formal offer of employment letter to be signed by both parties.

A telephone call was place to the candidate and a conditional offer of employment was made, which was accepted. Agreed, that subject to the offer of employment being signed by both parties, the new Superintendent would be introduced at the annual meeting.

Nominating Committee has completed interviews and submitted their report for the annual meeting.

Annual meeting notice and agenda will be mailed to all voting members this week.

There being no further business,

Motion by John Griffin, seconded by Phil Regan, to adjourn. Vote unanimous. Motion passed. The meeting was adjourned at 9:15 p.m.

NEXT MEETING

Thursday, December 1st at 6:00 p.m.

Respectfully Submitted,

Bob McLeod, Secretary